

AIRTIME APPLICATION FORM 2008

Date: _____

Programme Name: _____

Language(s): _____

Broadcasts: Weekly Fortnightly Other _____

Duration: _____

Programme Description: What is your programme about? Who is it for?

Does your programme cover any of the following: (please tick)

- Children / Youth Community / Not-for-Profit Disability Ethical
 Ethnic Language Gender / Sexuality Minority Interest Music
 Religious / Spiritual Other: _____

Programme-Maker Information:

- Individual Application Group Application (*more than one person making the programme*)

Name: _____

*If you represent a group please write the name of the main contact person.
Please also attach the names and contact details for each person in your programme group.*

Address: _____

Home Phone: _____ **Cellphone:** _____ **Work:** _____

Email: _____ Please email me Station news

Technical Details:

Your programme must have training with our Studio Operator prior to commencing broadcast.

- Will your programme be Live Pre-recorded
Will you need us to provide a Studio Operator? Yes No
If No, has your Operator been trained by our staff? Yes No
Would you like additional training in radio production? Yes No

Terms and Conditions of Broadcast:

Your application will only be considered by the Wellington Access Broadcasting Society Incorporated with your acceptance of the following conditions, and by your initialling each of the following, and signing below:

"I" refers to the individual programme-maker, or group responsible for creating the content. "me, my" are of similar definition.

"Content" refers to any creative output that the programme-maker creates for broadcast or publication through their association with Access Radio, including but not limited to audio, video, text and images.

"Station" refers to Wellington Access Broadcasting Society Incorporated.

Please initial in the boxes below

- I have read and will follow the Station rules.
I shall maintain the standards and abide by the rules laid down the Station.
- I take full legal responsibility for my Content and actions.
I will ensure that my Content is not defamatory, or in contravention of the codes of practice as set out by the Broadcasting Standards Authority, by statute and by the Ministry of Economic Development, or by Station policies. I shall at all times keep the Station fully indemnified in respect of all actions, proceedings, demands, claims or expenses whatsoever which may be brought against, suffered, or incurred by the Station in consequence of any breach by me or the organisation I represent of any of the provisions of this agreement.
- I give the Station a non-exclusive, royalty-free, worldwide license in perpetuity to broadcast and publish my Content in any medium that they see fit.
- I give the Station the right to archive my Content - whether internally or via an external company.
- I agree to fulfil promotional requirements as required by the Station in relation to my Content and the promotion of the Station (for example: saying Station IDs, producing promotional material)
- I understand that the Station has the right to change the frequency, length, and placement of my Content from that first allocated according to its policies and programming requirements and the requirements of the licensing authority.
- I understand that I cannot make a profit, and that I must keep records of my income and expenditure. Under the terms of the Station's non-commercial licence, I am not permitted to make a profit. In the case that I do make a profit from my Content, all excess moneys will be donated to the Station. If I obtain outside advertising or sponsorship, I will keep records of my expenses and revenue arising from my Content. I understand that these records can be requested and reviewed at any time.
- I understand that I am responsible for my programme charges and will not incur a debt with Wellington Access Broadcasting Society.

I/We agree to the above:

Signature: _____ Date: _____

Name: _____

The rules governing Incorporated Societies require us to ask your occupation (this information is not used by the Station).

Your Occupation: _____

Have you been issued with a door pendant? Yes No

If Yes, the pendant number is _____

Listener Enquiries:

We frequently receive enquiries from listeners about what they have heard, or businesses interested in advertising. Please indicate below if you will allow staff to give out your contact details.

I agree to my contact details being given to third parties wishing to make contact with me for programme purposes only:

Yes No

IN COMPLIANCE WITH THE PRIVACY ACT 1993

- (a) This application form collects personal information about you and your group.
- To determine your application to broadcast on Wellington Access Radio as governed by the Broadcasting Act 1989.
 - To make arrangements for your participation with the Wellington Access Broadcasting Society Incorporated.
- (b) The information is being collected for the Wellington Access Broadcasting Society Incorporated and will be used by the staff of Wellington Access Radio for programme administration and will form part of the Society's membership records.
- (c)
- The information will be held and stored electronically by Wellington Access Radio.
 - And only one hard copy (paper) file will be held.
- (d) You have the right of access to, and correction of, this information subject to the provisions of the Privacy Act 1993.